

## PROJECT RECORD FORM 2010 EXAMPLE

This form can be completed by hand

Applicant to complete one sheet for each significant project worked on, as soon as project experience is complete

Applicant Frank Lloyd Wright

Employer Influential World Architecture Ltd

Address 64 Smith Drive  
Waiuku

Sheet No 1 of 12 sheets

### PROJECT DATA

Name of Project Key home Auckland

Building type New build home Value \$12.23m

| APPLICANT'S INVOLVEMENT                   | Percentage of work at each stage carried out personally by the applicant                |    |    |     | EMPLOYER'S STATEMENT<br>Employer to describe applicant's project involvement in terms of each experience area |
|---|---|----|----|-----|---|
|   | 25  | 50 | 75 | 100 |   |
| A Project initiation and pre-design       | →   |    |    |     | A Frank's first high end project  |
| B Design stages                           | →   |    |    |     | B Frank lead our design team  |
| C Project review and communication        | →   |    |    |     | C Frank is an excellent communicator  |
| D Detailed design                         | →   |    |    |     | D Frank lead our design team  |
| E Contract documentation and procurement  | →   |    |    |     | E Great understanding of contract options   |
| F Contract administration and observation | →   |    |    |     | F Actively involved as directors in Spain   |
| <i>Shading is acceptable</i>              |   |    |    |     |   |
| Other comments from employer ☞            | Exemplary design, client liaison and contract administration exhibited in this project. |    |    |     |   |
|   | Project completed on time and to budget.  |    |    |     |   |
|   | 6 awards received for this project to date.   |    |    |     |   |

### PERIOD

Start and finish dates of applicant's involvement in the project

From 1/01/06

To 1/1/07

Signature of Applicant F L Wright

Date 12/03/2010

Employers signature E Sagnier

Date 12/03/2010

Note: earlier model and AERB project record forms can be used for registration