NEW ZEALAND
Registered Architects Board

Minutes

NZRAB Board

24 November 2009

Via conference call

The meeting commenced at 11.30 am.

1. Attendance, welcome, introductions & apologies

Attendance

Board members	Callum McKenzie (Acting Chair), Carolynn Bull, Anna-Marie Chin, Marsh Cook, Gordon Holden, Helen Tonkin
In attendance	Paul Jackman (CE), Andrew Symonds (EO), Debbie Southworth (AO), Alec McDonald (Assessment convener)
Apologies	Ron Pynenburg (Chair), Kate Davenport (Deputy Chair)

2. Potential Conflicts of interest

Callum McKenzie declared that he was an assessor in the October/November 2009 initial registration round.

3. Minutes from Previous Board Meetings/Matters arising

3.1 – Board Minutes 18 August 2009

The Board resolved that the minutes of the 18 August 2009 Board Meeting were a true and accurate record.
Moved Gordon Holden, seconded Helen Tonkin. Carried.

In matters arising, the meeting agreed that the NZIA should be asked to provide information as to its current running costs for administering the CPD framework.

3.2 – Board Minutes (electronic) 1 September 2009

The Board resolved that the minutes of the 1 September 2009 Electronic Board Meeting were a true and accurate record.
Moved Anna-Marie Chin, seconded Carolynn Bull. Carried.

3.3 – Board Minutes (electronic) 25 September 2009
The Board resolved that the minutes of the 25 September 2009 Electronic Board Meeting were a true and accurate record.
Moved Helen Tonkin, seconded Anna-Marie Chin. Carried.

4. **Governance**
4.1 – CE's Report
The CE reported on recent developments.

Discussion then turned to the government's upcoming review of occupational licensing and the possibility that the NZRAB will be replaced by an entity that registers architects and building designers. The overall consensus was that the NZRAB ought to be actively engaged in the upcoming reviews. It was also agreed that the Board should be provided with a detailed briefing paper on the issue for consideration at the 16 March 2010 Board meeting.

The Board then resolved that the Board note the CE's Report.
Moved Carolynn Bull, seconded Marsh Cook. Carried.

5. **Strategy and Finance**
5.1 – Finance Report
The Board resolved that the Board note Board Paper 5.1: NZRAB Financial Report 1 July 2009 to 30 September 2009.
Moved Anna-Marie Chin, seconded Helen Tonkin. Carried.

6. **Registration**
6.1 – Registration Report
The Board resolved that the Board note Board Paper 6.1: Registration Report.
Moved Gordon Holden, seconded Helen Tonkin. Carried.

6.2 – Registrations Pathways 1 and 2 September 2009
Convener Alec McDonald briefed the Board on the October November 2009 initial registration round. In the discussion that followed, the Board asked that the registration committee provide advice as to whether any specific factors featured among those who were declined registration in the recent registration round.

The Board then passed the following resolutions.

Resolution 1
The Board resolved that the Board registers the following applicants who have met the minimum standards for registration under Part 2 Section 10 of the Registered Architects Act 2005.

Number	Name	Location
3582	Alan Walker	Whangarei
3718	Shane Geard	Auckland
4204	Richard Voss	Auckland
4205	Ron Fox	Auckland
4209	Jonathon Gibb	Auckland
4210	Megan Scott	Hamilton
4211	Hugh Byrd	Auckland
3355	Monika Puri	Palmerston North
3490	Anna Windsor	Wellington
4206	Nick Strachan	Wellington
4207	Oliver Markham	Wellington
4213	Hamish Shaw	Wellington
4214	Andrew Bluck	Wellington
4215	John McIntyre	Wellington
4216	Daniel Eves	Wellington
3325	Barry Condon	Wanaka
3601	Cymon Allfrey	Christchurch

Moved Anna-Marie Chin, seconded Marsh Cook, abstained Callum McKenzie. Carried.

Resolution 2
The Board resolved that Board decline to register the following applicants who have not met the applicable minimum standards for registration.

Number	Name	Location
	(deleted)	
	(deleted)	
	(deleted)	
	(deleted)	
	(deleted)	

Moved Gordon Holden, seconded Anna-Marie Chin, abstained Callum McKenzie. Carried.

6.3 – Registrations Pathway 7
The Board resolved that the Board register Ms Alexandra Freyer 3173 and Mr Russell Cannons 2617, and decline to register (deleted).
Moved Anna-Marie Chin, seconded Marsh Cook. Carried.

7. **Continuing Registration**

7.1 – Continuing Registration Report

The Board resolved that the Board note Board paper 7.1: Continuing Registration Report.
Moved Gordon Holden, seconded Marsh Cook. Carried.

8. **Public Protection**

8.1 – Public Protection Report

Resolution 1:

The Board resolved that the Board note Board paper 8.1: Public Protection Report.
Moved Helen Tonkin, Seconded Anna-Marie Chin. Carried.

Resolution 2:

The Board resolved that the Board extend the terms of Gordon Holden as Chair of the Investigating Committee and Marsh Cook as Alternate Chairperson from 25 November 2009 to 29 June 2010.
Moved Carolynn Bull, seconded Helen Tonkin, abstained Gordon Holden and Marsh Cook. Carried.

Resolution 3:

The Board resolved that the Board extend the terms of Callum McKenzie as Chair of the Disciplinary Committee and Anna-Marie Chin as Alternate Chair from 25 November 2009 to 30 November 2010.
Moved Marsh Cook, seconded Gordon Holden, abstained Callum McKenzie and Anna-Marie Chin. Carried.

9. **General Business**

A Board member asked that the secretariat check whether the NZIA had displayed the Board's most recent CPD Points Policy on its website.

The meeting ended at 1.00 pm.